



**City of Durham
Charter Trustees for the City of Durham**

Ref: JM

25 May 2016

To: The Mayor and Members of the
CHARTER TRUSTEES FOR THE CITY OF DURHAM
(Councillors J Blakey, B Moir, J Armstrong, D Bell,
E Bell, A Bonner, J Chaplow, P Conway, K Corrigan,
N Foster, D Freeman, O Gunn, D Hall, G Holland,
A Hopgood, B Kellett, N Martin, M Nicholls, R Ormerod,
M Plews, M Simmons, D Stoker, P Taylor, J Turnbull,
M Wilkes and M Williams).

Dear Sir/Madam

I hereby summon you to attend the **ANNUAL MEETING** of the **CHARTER TRUSTEES FOR THE CITY OF DURHAM** to be held in the Main Hall, Town Hall, Durham, on Wednesday 1 June 2016 at 12.00 pm.

BUSINESS

1. Prayers
2. Apologies for Absence
3. Recording of Proceedings
4. Election of Mayor
5. Appointment of Deputy Mayor

Note: The newly elected Mayor and Deputy Mayor will retire to the Robing Room and the meeting will adjourn for 5 minutes.

6. The newly elected Mayor to receive the Seal and make the Declaration of Acceptance of Office of Mayor
7. Mayor's Acceptance Speech
8. Mayor to call on Retiring Mayor/Consort to receive the Past Mayor/Consort Jewels

County Hall, Durham, DH1 5UL
Tel: 03000 267202
Web Site: www.durham.gov.uk

9. Vote of thanks to Retiring Mayor
10. Address by the Retiring Mayor
11. Address by the Deputy Mayor
12. Minutes of the meeting held on 13 April 2016 (Pages 1 - 2)
13. Declarations of interest, if any
14. Mayor's Announcements
15. To swear in a Member of the Mayor's Bodyguard
16. Presentation of Mayoral Service Medal
17. Appointment of the following Officers:-
 - Pant Master
(Miss S Spence)
 - Billet Master
(Chief Superintendent Kerrin Smith, Durham Constabulary)
 - Macebearer
(Mr D Baker)
 - Swordbearer
(Mr S Lincoln)
 - Deputy Bearer
(Mr F Bilton)
 - Assistant Deputy Bearer
(Mr W Gray)
 - Honorary Judicial Recorder
(His Honour Judge Christopher Prince)
 - Recorder
(Mrs C Pattinson)
 - Mayor's Chaplain
(The Dean of Durham)
18. Meetings of the Charter Trustees for the City of Durham -
Report of the Clerk to the Charter Trustees (Pages 3 - 4)
19. Any other business

Yours faithfully
Clerk

- Note:**
- (i) Members are requested to be seated by 11.50 am.
 - (ii) At the end of the Meeting and following photographs, lunch will be served in the Lantern Room and Burlison Gallery.
 - (iii) Robes are available in the Council Chamber